

**From:** Gina Ginete <gina.ginete@lacity.org>  
**Sent time:** 10/01/2019 08:35:03 AM  
**To:** Mindy Nguyen <Mindy.Nguyen@lacity.org>  
**Cc:** Isaiah Ross <isaiah.ross@lacity.org>; Rodel Dela Cruz <rodel.delacruz@lacity.org>; Livea Yeh <livea.yeh@lacity.org>; Heather Bleemers <Heather.Bleemers@lacity.org>; Michelle Chan <michelle.chan@lacity.org>  
**Subject:** Re: Work Order Request for CPC-2019-4639

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Hi Mindy,

This will be process next week. I have to process payroll this week. If this is urgent, please let us know.

Thank you for your patience.

**Gina Ginete**  
Accountant II  
□  
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On Tue, Oct 1, 2019 at 8:17 AM Mindy Nguyen <[Mindy.Nguyen@lacity.org](mailto:Mindy.Nguyen@lacity.org)> wrote:

Hi Gina,

Just following up on this request.

Thank you.

On Thu, Sep 26, 2019 at 5:30 PM Mindy Nguyen <[Mindy.Nguyen@lacity.org](mailto:Mindy.Nguyen@lacity.org)> wrote:

Hi Gina,

Please see attached WO Request Forms and Invoice (scanned under one single PDF) for the above-referenced project.

Thanks!

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**Mindy Nguyen | Major Projects**

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221 N Figueroa St Suite 1350 | Los Angeles CA 90012

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